



ABBEYS PRIMARY SCHOOL

Melrose Avenue, Bletchley, Milton Keynes, MK3 6PS

Tel: (01908) 375230

office@abbeyprimary.org

www.abbeyprimary.org

Mrs Sophie Good, Headteacher

11th January 2021

Dear Parents and Carers

CODE OF CONDUCT FOR GOOGLE CLASSROOM LIVE LEARNING

Live online lessons have now commenced for all pupils as part of remote learning during school closures. All children are expected to attend these sessions using their personal logins to Google Classroom, and attendance is monitored.

Please ensure the following rules of conduct are followed for live learning:

- Staff and students should be dressed appropriately for a school setting.
- Only the teachers and pupils in the lesson should appear on the screen. As far as possible, please use a plain background. Ensure that no personal details are visible on the screen.
- When not speaking, children should mute to avoid unnecessary background interruption.
- It is often difficult to follow conversations where more than one person is speaking at the same time. Children should raise their hand if they wish to speak.
- Video lessons must not be recorded. This includes both video and audio content.

If you are experiencing any technical difficulties, or have any concerns, please contact the School Office. The live platform is not the place for parents to raise any personal issues or thoughts.

Thank you in anticipation of your support for your child's learning during this challenging time.

Best wishes

Yours sincerely

Mrs Sophie Good
Headteacher