



**ABBEYS PRIMARY SCHOOL**  
Melrose Avenue, Bletchley, Milton Keynes, MK3 6PS

Tel: (01908) 375230  
Fax: (01908) 645369  
abbeyprimary@milton-keynes.gov.uk  
www.abbeyprimaryschool.milton-keynes.sch.uk  
Mrs Sophie Good - Headteacher

## Request for School Personnel to Administer Medicine / Inhaler

Name of Child \_\_\_\_\_ Class \_\_\_\_\_

### Section for Medicines:

Name of Medication \_\_\_\_\_ To be stored in fridge YES/NO

Reason for Medication \_\_\_\_\_

Time to be administered \_\_\_\_\_ Dosage \_\_\_\_\_

No. of Days to be taken \_\_\_\_\_ To be taken home daily YES/NO

Additional Information \_\_\_\_\_

### Section for Inhalers:

Name of Inhaler \_\_\_\_\_ Expiry Date \_\_\_\_\_  
Blue / Brown

Time to be administered \_\_\_\_\_ Dosage \_\_\_\_\_

Additional Information \_\_\_\_\_

Name of Parent/Carer \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent/Carer \_\_\_\_\_

---

#### Admin Use only

Authorised by Headteacher: \_\_\_\_\_ Date \_\_\_\_\_

Medicine / Inhaler held @ Reception Office / Other \_\_\_\_\_

Additional Information \_\_\_\_\_

